



Finance Committee Meeting
September 11, 2026

TROY COMMUNITY
LAND BANK CORPORATION
871 River Street, Suite 1
Troy, New York 12180

MEETING MINUTES

1. Call to Order:

- a. The TCLB Executive Committee meeting of the TCLB was called to order at 8:00 am by Monica Kurzejeski (MK).

2. Roll Call:

- a. MK called the roll. Monica Kurzejeski (MK) Brian Sano (BS) and Bradley Lewis (BL, TCLB ED), Paul Donnelly, (PD, TCLB PM). Absent: Jamie Magur (JM)

3. Meeting Minutes: 1st by BS, 2nd MK, passed 2-0 to approve 9.15.2026 Meeting Minutes

4. Discussion Items

- BL discussed budget line by line. Some suggestions were made. Edits to be made and presented before the October board meeting. Motion by BS, 2nd by MK to recommend the budget to the full board. Passed 2-0
- Motion by MK to add a budget line of \$100,000 to procure new properties to fulfill the project pipeline. 2nd by BS, passed 2-0
- Discussion was made on the procurement policy
- Discussion was had on the segregation of duties and the process for cutting checks.

5. Old Business

6. New Business

7. Other Business – next meeting TBD

8. Motion to Adjourn

- a. **Motion made to adjourn at 8:53 Am by BS. Seconded by MK. Motion passed unanimously (2-0).**

These minutes reflect our understanding of the business transacted and the decisions made at this meeting. Please provide corrections or additions to our office within (14) days of the date indicated below. **Note: Items italicized happened after the meeting and are included for clarification purposes.**

Recorded by,

Brian L. Barker, Secretary
September 11th, 2026