



**Troy Community Land Bank Home Repair Program**

**Pre-Application (Initial Screening)**

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**1. Applicant Information**

Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Preferred Contact Method:

Phone                       Email                       Text

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**2. Ownership and Residency**

Do you own the property?

Yes                       No

Do you live in the property as your primary residence?

Yes                       No

**3. Household Information**

**How many people are in your household?**

1                       2                       3                       4                       5                       6+

**4. Estimated Annual Household Income**

Please select your total household income:

Under \$97,560                       \$97,560 – \$111,480  
 \$111,481 – \$125,400                       \$125,401 – \$139,320  
 \$139,321 – \$150,480                       \$150,481 – \$161,640  
 Over \$161,640

Can you afford these repairs without this program?                       Yes                       No

Note: Income eligibility will be determined based on household size and verified through documentation if you qualify to apply for the program.



### 5. Property Information

Property Type:

- Single family                       2-4 Unit apartment building                       5+ Unit Apartment building

If a multi-family,                      How many units are rented? \_\_\_\_\_ How many units are vacant? \_\_\_\_\_

Are property taxes current?                       Yes                       No

Do you have homeowner's insurance?                       Yes                       No

### 6. Property Condition

What issues are you experiencing? (check all that apply)

- Roof                       Heating                       Electrical                       Plumbing  
 Structural                       Code violations                       Accessibility needs                       Other: \_\_\_\_\_

Is the home currently safe to live in?                       Yes                       No                       Not fully

Are any of these issues urgent or getting worse?                       Yes                       No

### 7. Description of Repair Needs

Briefly describe the main issue(s) at the property (use another page if necessary):

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### 8. Photographs

Please submit photos showing the condition of the property, including exterior and problem areas.

- Photos attached  
 Photos will be submitted electronically to [brad.lewis@troycommunitylandbank.org](mailto:brad.lewis@troycommunitylandbank.org)

### 9. Owner Occupancy and Program Intent Certification

The purpose of this program is to support long term owner occupancy and housing stability. By signing, the participant certifies that the requested repairs are intended to stabilize and preserve the property and are not being undertaken to facilitate the immediate or near-term sale or transfer of the property. The participant affirms that the property is their primary residence and that they intend to retain ownership and continue occupying the property for a period of no less than three years following completion of the work. The participant acknowledges that the use of program funds for the purpose of preparing a property for sale, or the sale or transfer of the property within this period, would be inconsistent with the intent of the program.

#### Signature

Applicant Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_