

25.44

## RESOLUTION TO ENTER INTO A CONTRACT FOR

### REHABILITATION SERVICES - BOLTON CONSTRUCTION – 3340 6<sup>TH</sup> AVENUE

A regular meeting of the Troy Community Land Bank Corporation (the “TCLB”) convened in public session at City Hall, 433 River Street, fifth floor, Troy, New York 12180 in the City of Troy, Rensselaer County, New York on August 20, 2025, at 8:30 a.m. o’clock local time.

The meeting was called to order by the Chair of TCLB and, upon roll being called, the following members of the TCLB were:

#### DIRECTORS PRESENT:

Board Member	Title	Present (Y/N)
Jamie Magur	Chair	Y
Suzanne Spellen	Vice-Chair	Y
Monica Kurzejeski	Treasurer	Y
Brian Barker	Secretary	Y
Bob Connolly	Member	Y
Andrew Cooper	Member	Y
Seamus Donnelly	Member	Y
Brian Sano	Member	Y
Tamara DeMartino	Member	Y
Kim Ashe McPherson	Member	N

#### LAND BANK STAFF/COUNSEL PRESENT INCLUDED THE FOLLOWING:

Name	Title
Brad Lewis	Chief Executive Officer/Executive Director
Paul Donnelly	Project Manager
Catherine D. Kemp, Esq.	Counsel

The following resolution was offered by Michelle Marinello, Esq. Counsel SS, seconded by SD, to

wit:

#### RESOLUTION TO ENTER INTO A CONTRACT FOR REHABILITATION SERVICES

**WHEREAS**, the Troy Community Land Bank Corporation (the “Land Bank”) was awarded grant funding to support the rehabilitation of 3340 Sixth Avenue, Troy, New York (the “Project”), with such funds required to be expended by December 1, 2025 (the “Grant”); and

**WHEREAS**, TCLB issued a Request For Proposals in connection with the Project on June 16, 2025, with a response required by July 10, 2025; and

**WHEREAS**, Bolton Construction (hereinafter "BC") responded to TCLB's Request For Proposals and the Staff and Board of Directors has reviewed said proposal, a copy of which is attached hereto; and

**WHEREAS**, Bolton Construction Services, Inc. ("Bolton") was the lowest responsible proposer for the Project; and

**WHEREAS**, the Board of Directors (the "Board") finds it in the best interest of the Land Bank to approve a contract with Bolton in order to complete the Project in a timely and proper manner.

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**BE IT FURTHER RESOLVED**, that the Board hereby awards the contract for construction services at 3340 Sixth Avenue to Bolton Construction Services, Inc. for the sum of Two Hundred Eighty-Five Thousand Three Hundred Dollars (\$285,300); and

**BE IT FURTHER RESOLVED**, that each of the Executive Director and the Chairman (each an "Authorized Officer") is hereby authorized and directed, for and on behalf of the Land Bank, to prepare, execute, deliver, and perform such agreements, documents, and other instruments, and to take such other actions as they may deem necessary or advisable to carry out the intent of this Resolution, and the taking of such actions shall be conclusive evidence of their authority hereunder; and

**BE IT FURTHER RESOLVED**, that all prior actions taken by the officers, staff, or agents of the Land Bank in connection with the engagement of Bolton are hereby ratified, confirmed, and approved in all respects.

## CERTIFICATION

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Board Member	Vote
Jamie Magur	X
Suzanne Spellen	Y
Monica Kurzejeski	Y
Brian Barker	Y
Bob Connolly	Y
Andrew Cooper	Y
Seamus Donnelly	Y
Brian Sano	Y
Tamara DeMartino	Y

The foregoing Resolution was thereupon declared duly adopted, meeting the requirements of the Land Bank's bylaws requiring a majority of the Board approving this resolution.

STATE OF NEW YORK )  
 ) SS.:  
COUNTY OF RENSSELAER )

I, the undersigned Secretary of the TROY COMMUNITY LAND BANK CORPORATION DOES HEREBY CERTIFY, that I have compared the foregoing annexed extract of the minutes of the meeting of the members of the Land Bank, including the Resolution contained therein, held on August 20, 2025 with the original thereof on file in my office, and that the same is a true and correct copy of said original and of such Resolution contained therein and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that (A) all members of the Land Bank had due notice of said meeting; (B) said meeting was in all respects duly held; (C) pursuant to Article 7 of the Public Officers Law (the "Open Meetings Law"), said meeting was open to the general public, and due notice of the time and place of said meeting was duly given in accordance with such Open Meeting Law; (D) there was a quorum of the members of the Land Bank present throughout said meeting; and (E) Pursuant to the Land Bank Bylaws, a majority of the Board has voted to approve this resolution.

I FURTHER CERTIFY that, as of the date hereof, the attached Resolution is in full force and effect and has not been amended, repealed or rescinded.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Land Bank this 20<sup>th</sup> day of August, 2025.

Brian Barker, Secretary (SEAL)

**SCHEDULE A**

**CONTRACT**