



Executive Committee Meeting
January 10, 2025


TROY COMMUNITY
LAND BANK CORPORATION
415 River Street, Suite 1
Troy, New York 12180

MEETING MINUTES

1. **Call to Order:**
 - a. The TCLB Executive Committee meeting of the TCLB was called to order at 8:47am by Suzanne Spellen (SS).
2. **Roll Call:**
 - a. SS called the roll. Monica Kurzejeski (MK), Brian Barker (BB), Suzanne Spellen (SS), and Bradley Lewis (BL, TCLB ED), Paul Donnelly (PD, TCLB PM)
3. **Meeting Minutes:** BB motioned to accept November 11, 2024 and December 13, 2024 minutes. 2nd by SS. Motion passed unanimously.
4. **Discussion Items**
 - a. Insurance RFP recommendation
 - i. Discussion was made to invite Ten Eyck and Upstate Agency to present at the next board meeting. Motion by BB, 2nd by SS. Motion passed unanimously.
 - b. Attorney RFP recommendation
 - i. Discussion was made to invite WOH to present at the next board meeting. Motion by BB, 2nd by SS. Motion passed unanimously.
 - c. Discussion of board meeting items.
 - i. Rev. Burke – conversation of façade program. BL to check LBI phase 2 award.
 - ii. PARIS – BL to create a resolution to adopt
 - iii. Meeting schedule – BL to create a schedule for the board meeting
 - iv. A&D recommendations
 1. 791 River St - \$400k sale
 2. Bank 871, 834, 836 River St and 3340 6th Ave.
 - v. Award RFP
 1. Insurance, attorney and Audit
5. **Old Business**
6. **New Business**
7. **Other Business** – Next Executive Committee Meeting will be March 14, 2025
8. **Motion to Adjourn**
 - a. **Motion made to adjourn at 9:47 am by SS. Seconded by BB. Motion passed unanimously.**

These minutes reflect our understanding of the business transacted and the decisions made at this meeting. Please provide corrections or additions to our office within (14) days of the date indicated below. **Note: Items italicized happened after the meeting and are included for clarification purposes.**

Recorded by,

A handwritten signature in black ink, appearing to read "Brian L. Barker". The signature is fluid and cursive, with the first name "Brian" being more prominent than the last name "Barker".

Brian L. Barker, Secretary
January 10, 2025