

**RESOLUTION APPROVING CHANGE ORDERS AND  
EXPENSES FOR 3325 SIXTH AVENUE**

A regular meeting of the Troy Community Land Bank Corporation (the “Land Bank”) was convened in public session via teleconference in accordance with Executive Order 202.1 of New York State on April 15, 2020 at 8:30 AM, local time.

The meeting was called to order by the Chair of the Land Bank and, upon roll being called, the following members of the Land Bank were:

**MEMBERS:**

		Present Y/N_
Suzanne Spellen	Vice-Chair	
Sharon Nichols	Treasurer	
Brian Barker	Secretary	
Andrew Cooper	Member	
Jeanette Nicholson	Member	
John Cubit	Member	
John Carmello	Member	
Heather King	Chair	

**LAND BANK STAFF/COUNSEL PRESENT INCLUDED THE FOLLOWING:**

<b>Name</b>	<b>Title</b>
Anthony Tozzi	Chief Executive Officer
Catherine M. Hedgeman	General Counsel

The following resolution was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, to wit:

**WHEREAS**, the Land Bank entered into a contract for roofing services to be performed at 3325 Sixth Avenue, Troy, New York on or about March 2, 2020 with Bobo’s Construction Services; and

**WHEREAS**, additional unforeseen work needs to be performed with regard to roofing services that changes the scope and cost of the original contract; and

**WHEREAS**, Bobo’s Construction Services has submitted two proposed change orders detailing the proposed scope of work and cost proposal as attached hereto as Exhibit A; and

**WHEREAS**, the Land Bank board and staff have had the opportunity to review the proposed change orders and wish to approve the change orders;

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE TROY COMMUNITY LAND BANK, AS FOLLOWS:

The recitals above are hereby incorporated into this Resolution as if fully set forth herein.

1. The Members of the Board hereby approve the attached change orders and corresponding cost proposals; and
2. The Members of the Board hereby authorize the Executive Director Anthony Tozzi, General Counsel Catherine M. Hedgeman and/or Heather King, Chairman to execute and deliver such documents and funds to effectuate the change order; and
3. This Resolution shall take effect immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Suzanne Spellen	VOTING	_____
Sharon Nichols	VOTING	_____
Brian Barker	VOTING	_____
Andrew Cooper	VOTING	_____
Jeanette Nicholson	VOTING	_____
John Cubit	VOTING	_____
John Carmello	VOTING	_____
Heather King	VOTING	_____

The foregoing Resolution was thereupon declared duly adopted unanimously meeting the requirements of the Land Bank's bylaws requiring a majority of the Board approving this resolution.

STATE OF NEW YORK                    )  
  ) SS.:  
COUNTY OF ALBANY                    )

I, the undersigned Secretary of the TROY COMMUNITY LAND BANK CORPORATION DOES HEREBY CERTIFY, that I have compared the foregoing annexed extract of the minutes of the meeting of the members of the Land Bank, including the Resolution contained therein, held on April 15, 2020 with the original thereof on file in my office, and that the same is a true and correct copy of said original and of such Resolution contained therein and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that (A) all members of the Land Bank had due notice of said meeting; (B) said meeting was in all respects duly held pursuant to Governor's Executive Order 202.1 (2020) permits the board to consider the use of telephone conferencing, "to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed; and due notice of the time and place of said meeting was duly given in accordance with the Governor's Executive Order 202.1 (2020); (D) there was a quorum of the members of the Land Bank present throughout said meeting; and (E) Pursuant to the Land Bank Bylaws, a majority of the Board has voted to approve this resolution.

I FURTHER CERTIFY that, as of the date hereof, the attached Resolution is in full force and effect and has not been amended, repealed or rescinded.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Land Bank this \_\_\_\_ day of April 2020.

Secretary

(SEAL)

**EXHIBIT A**

**Change Orders**

- SEE ATTACHED -