



March 2025 Annual Meeting
March 26, 2025


TROY COMMUNITY
LAND BANK CORPORATION
415 River Street, Suite 1
Troy, New York 12180

MEETING MINUTES

1. **Call to Order:**
 - a. The March 2025 Annual Meeting of the TCLB board of directors was called to order at 8:44am by Suzanne Spellen (SS).
2. **Roll Call:**
 - a. Suzanne Spellen (SS) called the roll. **Present:** Brian Barker (BB), Andrew Cooper (AC), , Tamara DeMartino (TD), Brian Sano (BS), Monica Kurzejeski (MK), Seamus Donnelly (SD), Bradley Lewis (BL, TCLB ED), and Paul Donnelly (PD, TCLB PM)
Absent: Jamie Magur (JM), Bob Connelly (BC)
 - b. Counsel: Michele Marinello (MM)
3. **Meeting Minutes:** N/A
4. **Presentation of TCLB By-Law Revisions: Resolution to Adopt By-Law Revisions;** Motion by BB, Second by SS. Discussion of A&D procurement and Annual requirements. Motion passed unanimously.
5. **Resolution to Appoint Officers:** Motion to reaffirm current slate of officers (JM as Chair, SS as Vice Chair, BB as Secretary, MK as Treasurer). Motion by AC. Second by BS. Motion passed unanimously.
6. **Resolution to Reapprove Disposition Policy and Internal Controls:** Motion by BS. Second by MK. Motion passed unanimously.
7. **Presentation of 2024 Annual Report:** BL and PD presented the 2024 Annual Report with the following:
 - TCLB Promotional Video Presentation
 - Power Presentation of 2024 TCLB Year in Review, Mission and Accomplishments
 - TCLB 2024 Annual Report Book
 - Review of strategic goals, mission and partnerships
 - Discussion of continued Community Outreach
 - Board of Directors Note: The Board of Directors congratulated BL and PD on successful audits for both 2023 and 2024 and their excellent work resulting a very successful first year with the TCLB.
8. **Old Business:** Discussion about outreach to fill the Lansingburgh School District board position.
9. **Other Business:** N/A
10. **Adjournment**
 - a. Annual Meeting adjourned at 9:18am. Motion by MK, seconded by SD. Motion passed unanimously.
10. **Next Meeting:** N/A

These minutes reflect our understanding of the business transacted and the decisions made at this meeting. Please provide corrections or additions to our office within (14) days of the date indicated below. **Note: Items italicized happened after the meeting and are included for clarification purposes.**

Recorded by,

A handwritten signature in black ink, appearing to read "Brian L. Barker". The signature is fluid and cursive, with a large initial "B" and "L".

Brian L. Barker, TCLB Secretary
March 26, 2025