



A&D Committee Meeting  
December 2, 2024

TROY COMMUNITY  
LAND BANK CORPORATION  
415 River Street, Suite 1  
Troy, New York 12180

## MEETING MINUTES

1. **Call to Order:**
  - a. The TCLB A&D Committee meeting of the TCLB was called to order at 8:30am by Jamie Magur (JM).
2. **Roll Call:**
  - a. JM called the roll. Brian Barker (BB), Andrew Cooper (AC), Jamie Magur (JM) and Bradley Lewis (BL, TCLB ED), Paul Donnelly (PD, TCLB PM)
3. **Meeting Minutes:** No A&D minutes provided for review.
4. **3215 6<sup>th</sup> Avenue Application:**
  - a. Application for 3215 6<sup>th</sup> Avenue was reviewed in committee. **Motion to recommend sale for ~\$40K by JM. Second by AC. Motion passed unanimously.**
5. **17 Park Avenue List for Sale:**
  - a. **Motion to list on website for sale by AC; Second by BB. Motion passed unanimously.**
6. **A&D Process Flow Chart:**
  - a. Committee reviewed and discussed draft process flow chart prepared by BL. **Motion to accept with A&D policy review along with any revisions suggested by Counsel by JM. Seconded by AC. Motion passed unanimously.**
7. **New Business**
  - a. BL introduced ideas for strategy for development with ~\$1.4M of LBI funding.
  - b. Committee discussed potential offer for 791 River Street as reported to BL by TCLB real estate agent. **Motion to entertain offers for 791 River Street greater than \$300K by JM. Seconded by BB. Motion passed unanimously.**
  - c. Next A&D meeting will be held on January 6<sup>th</sup> at 8:30am at the TCLB offices.
8. **Adjournment**
  - a. **Motion made to adjourn at 9:54am by BB. Seconded by AC. Motion passed unanimously.**

These minutes reflect our understanding of the business transacted and the decisions made at this meeting. Please provide corrections or additions to our office within (14) days of the date indicated below. **Note: Items italicized happened after the meeting and are included for clarification purposes.**

Recorded by,



Brian L. Barker, Secretary  
**December 2, 2024**