

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://nebula.wsimg.com/30008e9ab7488ec7da07c7a58d6df2da?AccessKeyId=B36ABF6820894B3D4F15&disposition=0&alloworigin=1
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: Brown & Brown

Type of Procurement: Other Professional Services
 Award Process: Authority Contract - Competitive Bid
 Award Date: 02/21/2015
 End Date: 02/21/2015
 Amount: \$29,350.15
 Amount Expended for Fiscal Year: \$29,350.15
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: Brown & Brown of New York, Inc. dba
 Address Line2: 500 Plum Street Suite 200
 City: SYRACUSE
 State: NY
 Postal Code: 13204
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Insurance premium

2. Vendor Name: Brown & Brown

Type of Procurement: Other Professional Services
 Award Process: Authority Contract - Competitive Bid
 Award Date: 02/21/2015
 End Date: 02/21/2015
 Amount: \$29,350.15
 Amount Expended for Fiscal Year: \$29,350.15
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: Brown & Brown of New York, Inc. dba
 Address Line2: 500 Plum Street Suite 200
 City: SYRACUSE
 State: NY
 Postal Code: 13204
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Insurance premium

Procurement Transactions Listing:

3. Vendor Name: Law Offices of Catherine Hedgeman

Type of Procurement: Legal Services
Award Process: Authority Contract - Competitive Bid
Award Date: 03/18/2015
End Date:
Amount: \$18,263.86
Amount Expended for Fiscal Year: \$18,263.86
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: Law Office of Catherine Hedgeman
Address Line2: 52 Surrey Mall Road
City: SLINGERLANDS
State: NY
Postal Code: 12159
Plus 4:
Province Region:
Country: USA
Procurement Description: Legal services

Procurement Report for Troy Community Land Bank Corporation

Run Date: 11/01/2017

Fiscal Year Ending: 12/31/2015

Status: CERTIFIED

Procurement Transactions Listing:

Additional Comments: