



TROY COMMUNITY LAND BANK CORPORATION

200 Broadway, Suite 701

Troy, New York 12180

A&D Committee Meeting

Tuesday, February 9th, 2021

3:30 PM

This meeting was conducted electronically via Zoom and Telephone
Meeting Recording Link: https://www.youtube.com/watch?v=KHmcSnkJy_U&feature=youtu.be

I. Call to Order

Chair Barker called the meeting to order at 3:34 PM.

II. Roll Call

Chair Barker called role and noted the following in attendance.

Present:

Brian Barker, Committee Chair

Jeanette Nicholson, Committee Member

Heather King, Committee Member

Also Present:

Kate Hedgeman, Esq; Counsel

Tony Tozzi, Committee Staff

Chair Barker declared a quorum assembled.

III. Purchase applications: None

There were no purchase applications to report on.

IV. Properties approved for sale – status:

- A. 790 River Street: Closed
- B. 103 Ferry Street: Closed
- C. 899 River Street: Closed

V. Enforcement – Foreclosure Status Updates:

- A. SEAT enforcement program development

SEAT has inspected all buildings except one, 288 100th street. Mr. Tozzi will be creating a spreadsheet with SEATs reports for each property.

- B. Foreclosures status

3209-03211 7th has been served. The property owners still have time to respond so Ms. Hedgeman will follow up in a couple weeks.

VI. Updates on properties/projects

- A. 791 River Street

TAP is working to generate a project list based on the contractors report.

A letter of interest for the property has been sent from a woman who would like to operate a daycare and bakery that would provide cooking classes.

- B. 11 Winnie Avenue

Interior is complete except the flooring. The heat needs to be turned on before flooring is placed. National Grid is in charge of relocating the gas.

The exterior foundation wall is in need of an update, Mr. Reeves will be submitting the proposal to the city on February 22nd.

- C. 54 Fifth Avenue

Heating this property has become an issue. To remedy this issue, a revised proposal for \$14,950 needs to be submitted to be approved by the finance committee. This will cover the cost to install the heat, but not the materials.

- D. 3229 Sixth Avenue

This project is almost complete. Mr. Tozzi will be asking Mr. Bobo to slow progress on 3229 Sixth Ave so he can focus on 11 Winnie Ave for financial reasons.

- E. 7 Park Avenue

The city has not issued the letter of condemnation. The contractor has contacted the city with no resolve. A water service runs between 7 Park Ave that needs to be relocated, but the city will

not move the line until warmer weather. National Grid needs to send a letter confirming services to the property have been terminated.

VII. 3036 Workmanship issues

Mr. Tozzi had a conversation with Mr. Jeter about the quality of workmanship in this property. Mr. Tozzi provided a list of issues to resolve. Mr. Jeter agreed with the issues, appreciated the feedback, and is working to remedy the situation. He will be providing a walk through of his current property in Albany.

VIII. Adjourn Meeting

Mr. Barker made a motion to adjourn the meeting, seconded by Ms. Nicholson, passing 3-0. The meeting adjourned at 3:54 PM.

Respectively Submitted,

A handwritten signature in blue ink that reads "Tony Tozzi". The signature is written in a cursive style with a large initial "T" and "O".

Tony Tozzi,
Executive Director

Postscript: These meeting minutes were adopted with the condition that in regards to work performance by Derek Jeter at 3036 Seventh Avenue, another walk-through of the property will be coordinated by the property owner at 3036 Seventh Avenue, with the expectation that issues relayed to Mr. Jeter will have been satisfactorily addressed.