



September 2024 Special Board Meeting  
September 10, 2024

TROY COMMUNITY  
LAND BANK CORPORATION  
415 River Street, Suite 1  
Troy, New York 12180

## MEETING MINUTES

### 1. Call to Order:

- a. The September 2024 special meeting of the TCLB board of directors was called to order at 9:19am by Ms. Spellen (SS).

### 2. Roll Call:

- a. Ms. Spellen called the roll. Suzanne Spellen (SS), Brian Barker (BB), Andrew Cooper (AC), Catherine Hedgeman (CH, TCLB Counsel), Brian Sano (BS), Seamus Donnelly (SD), Monica Kurkejeski (MK) and Bradley Lewis (BL, TCLB ED), Paul Donnelly (PD, TCLB PM)

### 3. Meeting Minutes: NA

### 4. Discussion of LBI Grant Funding:

- a. BL expressed the desire to exhaust the LBI funds in support of the TCLB mission. ~\$16K of LBI funding is available for use.

### 5. Discussion of Potential Expenditures:

- a. Discussion of security cameras to be installed on five buildings complete with electrical and internet services as required. 3229 6<sup>th</sup> Avenue, 17 Park Avenue, 32 Glen Avenue, 3209 or 3211 7<sup>th</sup> Avenue, 836 River Street.
- b. Discussion of 791 River Street budget modifications to move furnace as required for compliance, clean windows, and to provide additional drywall and paint repairs from sprinkler work.
- c. Discussion of 836 River Street tree removal near foundation.
- d. Discussion of 871 River Street for stump removal.
- e. **Motion made by MK to approve all expenditures with remaining LBI funds and additional expenditures up to \$30K. BB seconded. Motion passed unanimously.**

### 6. Old Business: NA

### 7. New Business

- a. Discussion of annual budget filed to PARIS by November 1. Audited financials are required ASAP.
- c. Discussion of remaining board appointments to be filled. 11 total board members are possible; 4 mayoral, 4 city council, 2 school district and 1 board appointed.
- d. Discussion of need for fire department training and monitoring for cameras.


**8. Adjournment**

- a. Motion made to adjourn by BB. Seconded by MK. Motion passed unanimously.

**5. Next Meeting: NA**

These minutes reflect our understanding of the business transacted and the decisions made at this meeting. Please provide corrections or additions to our office within (14) days of the date indicated below. ***Note: Items italicized happened after the meeting and are included for clarification purposes.***

Recorded by,

A handwritten signature in black ink, appearing to read "Brian L. Barker". The signature is written in a cursive, somewhat stylized font.

Brian L. Barker, Secretary  
**September 10, 2024**